**Minutes from the Project Meeting**

**30th November, 2020**

1. Thank you to those who have already uploaded all the materials produced by the students (self-presentations and CVs as well as letters of application/cover letters) into the TwinSpace.
2. Our next task is that each country chooses 5 professions/occupations and prepares presentations of the professions and their descriptions in the Word software. Before starting the work, each school sends the names of their selected professions to Petra and Rovena to make sure the professions won’t double with the choice of other countries. Ready-made presentations shall also be sent to Petra and Rovena to create one digital guidebook of the professions developed by all partner countries. The guidebook will be published at the TwinSpace and our website as well as local or school websites. The deadline for this task is December 31st, 2020.
3. Next week Antonio is going to send to all of us the results of the logo contest. The winning logo will be published at the TwinSpace and our website. It will be used in other various ways throughout the project as well.
4. Petra has created our project website. She will send the link to the website to each school coordinator. We are supposed to keep sending her all the materials, we want to be placed at the website, to Petra. She will publish them there. The first topic we should send tohe concerns information about our schools. You should write a short description of your school and attach some photos of your school, too. The deadline for this task is again the end of December, 2020.
5. In the second half of January, 2021, we will organize another virtual meeting of our students. This time the topic of that meeting will be to present the selected guidebook professions as well as say a few words about your school and country.
6. As far as the mobilities are concerned, we will see how the situation in Europe develops and if it gets better we may plan to go on the first trip in May or June, 2021. Besides, Justyna will ask the National Agency if there is a possibility to extend the project till the year 2023.
7. Denisa and Janka have sent us the link to the evaluation quiz. We have decided to complete the evaluation quiz by the beginning of January 2021. We have also decided that at least 20 students from each country will do the evaluation quiz. The results of the quiz will be published at the TwinSpace and the website by the end of January, 2021.
8. In February, 2021 Alina and her team will hold a 2-hour workshop on the STEAM method of teaching.
9. We have mentioned one of the pedagogical methods we would like to implement into the project and which is a story-based method. Alina will come up with a way to incorporate it into our project and present it during our next meeting in February, 2021.